



Specialists in  
Residential  
Building  
Certification

## FORM 7: NOTICE OF COMMENCEMENT OF BUILDING OR SUB-DIVISION WORK AND APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY

Issued under the Environmental Planning and Assessment Act 1979  
Sections 81A(2)(b)(11) or (4)(b)(11) or (c), 86(1) and (2)

To successfully notify Council, all sections of this form must be completed. Please direct all correspondence to your appropriate Council.

1. Applicant	.....
Address	.....
	..... Postcode .....
Telephone	.....
Signature	.....

<b>2. DESCRIPTION OF LAND TO WHICH THE APPLICATION RELATES</b>	
Address	.....
	..... Postcode .....

<b>3. DESCRIPTION OF BUILDING WORK</b>
.....
.....
.....
.....

<b>4. DEVELOPMENT CONSENT</b>
Please provide details of development consent granted
.....
.....
Development Consent No. .... Date of Determination .....



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**5. CONSTRUCTION CERTIFICATE** (Refer to Construction Certificate for details)

Construction Certificate No..... Date of Issue .....

Name of Certifying Authority: CRAIG FLELLO Accreditation No.: BPB 0121

**6. NAME OF PRINCIPAL CERTIFYING AUTHORITY**

Name of Certifying Authority: CRAIG FLELLO Accreditation No.: BPB 0121

Address: PO BOX 547, WEST RYDE NSW 2114 Tel: 02 8860 0033 Fax: (02) 8860 0034

**7. COMPLIANCE WITH DEVELOPMENT CONSENT/CONSTRUCTION CERTIFICATE**

Have all conditions of the Development Consent/Construction Certificate that are required to be satisfied prior to commencement of work, been satisfied?

- Yes  
 No (all conditions of the Development Consent/CC required to be satisfied prior to the commencement of work, must be satisfied before you can start work).

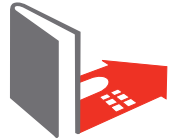
**8. RESIDENTIAL BUILDING WORK**

If the work to be undertaken is residential building work, has the Principal Certifying Authority received evidence of the payment of builders insurance and builders licence or owners-building permit (or a declaration signed by the owner that the Residential work will cost less than \$5,000

- Yes (evidence provided)  
 No (not applicable)

**9. DATE WORK IS TO COMMENCE?**

What date will the work commence? .....



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## 10. SIGNED BY APPLICANT

This section of the form must be signed by the Applicant/s. Please insert appropriate council pay.

I/we give ..... Council, notice of our intention to commence building/subdivision work and the appointment of a Principal Certifying Authority. I/we understand that once this notice is received by Council the commencement of building/subdivision work cannot begin for two (2) days (as per the requirements of Section 81A of the *Environmental Planning and Assessment Act, 1979*).

Signature(s) ..... Date .....

## 11. ACCEPTANCE BY PCA

..... Date .....

### Notes for completing Notice of Commencement of Building or Subdivision work and Appointment of Principal Certifying Authority

#### Note 1

Home Building Act, 1989 requirements in case of building work that involves residential building work (within the meaning of the Home Building Act, 1989 ) attach the following:

- (a) In the case of work by a licensee under that Act:
  - (1) a statement detailing the licensee`s name and contractor licence number, and
  - (2) documentary evidence that the licensee has complied with the applicable requirements of that Act\*, or
- (b) In the case of work done by any other person;
  - (1) a statement detailing the persons name and owner-builder permit number, or
  - (2) a declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of the owner-builder work in section 29 of the Act.

\* A certificate purporting to be issued by an approved insurer under *Part 6 of the Home Building Act, 1989* to the effect that a person is the holder of an insurance contract issued for the purposes of that Part, is sufficient evidence that the person has complied with the requirements of that Part.